

JUNE 8, 2020- COMBINED WORK SESSION/REGULAR MEETING

Pursuant to an Emergency Order of the Governor of the State of New York, notice is hereby given that a meeting of the Board of the Town of Dickinson was held on June 8, 2020 at 6 p.m. at the Town of Dickinson Town Hall and via Zoom Video Conference.

The Combined Work Session/Regular Meeting of the Town of Dickinson Town Board was called to order by Supervisor Michael A. Marinaccio at 6:00 PM on Monday, June 8, 2020 at the Town of Dickinson Town Hall and via Zoom Video Conference.

The members of the Town Board attending via Zoom video conference were:

**Michael A. Marinaccio, Supervisor
Stephen M. Gardner, Councilman
Sharon M. Exley, Councilwoman
Danny F. Morabito, Councilman
Thomas J. Burns, Councilman**

Also in attendance:

**Angelo Catalano Esq., Town Attorney
Susan M. Cerretani, Town Clerk
Code Enforcement Officer Stephen Rafferty, Public Works
Commissioner Joel Kie, Zoning Board Chair Jeanne Compton,
Town Historian and Planning Board Chair David Wasser.**

CHAIR

SUPERVISOR'S MONTHLY REPORT

June 2020

This meeting is also being held remotely via ZOOM virtual meeting software. The public has the ability to view or listen to this meeting live via the ZOOM app, web browser and/or by telephone. This meeting is being recorded and will be transcribed at a later date.

Also, at this time, anyone who is not an officer of the town, will be muted until the last part of the meeting where I will ask for comments from the public. Please state your name when you are called upon and recognized by me. Please avoid any background noise while you are speaking otherwise, I will need to mute you.

Let us proceed with my Supervisor's Report for June.

Shared Information from Broome County/NY State

Recreation

- Parks and other open public spaces, except playgrounds and other areas of congregation where social distancing cannot be abided will be open.

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- Outdoor, low-risk recreational activities are permitted so long as social distancing and cleaning/disinfecting measures are in place:
 - tennis
 - non-motorized boat use and rentals, such as row boats, kayaks, canoes; and
 - golf and driving ranges, except miniature (mini) golf, with food and retail services subject to the restrictions that are currently in effect within the region
- Drive-in movie theaters so long as social distancing and cleaning/disinfecting measures are in place
- Marinas, boatyards, and recreational marine manufacturers, for ongoing marina operations and boat repair/maintenance, where such facilities adhere to strict social distancing and sanitization protocols. In regions that are not within the first phase of the state's regional reopening plan, use of such sites for the purposes of personal use or operation of boats or other watercraft is permissible, provided that no establishment offer chartered motorized watercraft services or motorized boat rentals. Restaurant activity at such sites are limited to take-out or delivery only.

Guidance on Beaches and Lakes --

<https://forward.ny.gov/statewide-guidelines>

<https://www.governor.ny.gov/sites/governor.ny.gov/files/atoms/files/NYSGuidanceBeachesLakesSummaryGuidance.pdf>

Elections –

We have asked our Elections Department to send the municipalities information on their plan for the upcoming primary election in June including information on polling places and early voting. Voting locations are now posted on the Broome Votes web site.

County Bus Station will remain closed, may reopen in Phase 4. Phase 3 may begin this Saturday. Cole Park swimming is now open.

1. As of today, the Town Hall is now opened to the public. In the meantime, we have constructed a plexiglass barrier for our Town Clerk for added protection. This will be a temporary measure until we receive quotes for a permanent solution. Please take notice that strict measures will be taken relating to anyone visiting the Town Hall to conduct business. You must wear a face mask or you will not be allowed to enter the town hall, you must use hand sanitizer on your hands which will be provided at the front entrance and at the Town Clerk's Counter, and you must sign in prior to conducting any town business. Additional procedures are listed on our town website. The Town State of Emergency remains in place until further notice. The Town Emergency Order may be removed once we track how our Town Hall reopening progresses.

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2. Please take notice that **Yard Sales** will not be allowed in the town until further notice. This is a State and County mandate.
3. We are awaiting word from the governor's office to begin opening up our **Sunrise Terrace Park** children's recreation area and basketball court. The Park can be entered now while continuing to practice safe distancing.
4. Our Public Works staff continue to provide essential services while practicing personal distancing.
5. Court proceedings are to remain closed to the public until further notice. Court staff will be available to conduct some court business at the court office window.
6. The water line replacement project in the **Brandywine Heights** sub-division is going well. Detours remain in place while State Rd. is closed where the work is being performed. Flag persons are in place to direct traffic. Any water, sewer, storm emergency will be acted on immediately. We will be sending a progress report to the State as well as any expenses we have incurred since the start of the project. The main line replacement should be completed soon. The entire project, pending weather conditions, could be completed by the end of June.
7. We continue to place a hold on all necessary spending which can affect paving and sidewalk projects as well as improvements to the **Sunrise Terrace Town Park**. Bev, Joel, and I met in regard to highway funding. We have placed a few projects on hold until we see more accurate sales tax revenue figures for the next 3 quarters.
8. I reviewed our town credit card charges and found no issues.
9. There is word out of Albany that the governor is considering at least a 20% reduction in state aid to municipalities. The reductions are on hold pending legislation from Congress to pass a stimulus package for local governments. This will have a major impact on our operations and budget, but we will address this in the months to come and reassess the entire budget.
10. We continue to address the issues that have been taking place at the **EconoLodge** with some possible progress and actions being taken.
11. I have been in communication with our **NY State Representatives**, Senator Akshar and Assemblyman Crouch, in keeping them updated of the financial strains to our municipalities due to the **COVID-19** epidemic. Senator Akshar recently held an information meeting with municipal leaders on Friday, May 29. It was a very productive and informative meeting.

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12. The Town of Dickinson **equalization rate** is at 73.0. Our rate has been steady over the past few years. No action is required at this time.
13. Broome County has the second best **COVID-19** recovery numbers in the state. Phase 3 may begin this Friday.
14. Summer camps around the county will be opening soon.
15. There is a fraudulent letter being mailed to various people around the county indicating that there has been a virus exposure to the household receiving the letter. This is a hoax, ignore the letter or call the police.
16. The 100th Anniversary celebration events for the **Nimmonsburg United Methodist Church** are on hold with future plans being reviewed.

Code Violations Report:

1. Stop Work Order issued to 291 Lower Stella Ireland Rd., Roofing job being done without a permit.
2. 290 Lower Stella Ireland Rd., grass in excess of 10 inches
3. 19 Pleasant Ct., tall grass in excess of 10 inches
4. 10 Pleasant Ct., harboring chickens
5. 36 Pulaski, tall weeds & grass
6. 39 Pulaski, various debris on porch and side yard
7. 22 Fuller, tall weeds & grass
8. 382 Prospect, chair not picked up
9. 12 Longview, tall weeds & grass
10. 22 Longview, tall weeds & grass
11. 51 Pulaski, harboring chickens
12. 561 Old Front St., tall weeds & grass
13. 16 Francis St., tall weeds & grass

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Dog Control Reports

I received the May 2020 Dog Control Officer Reports for the Town and the Village. Stray dog in the Village captured and sent to the dog shelter. Resident reported 2 dogs that jumped over a fence at a residence in the town, chased her and her dog. Owner of the dogs apologized; they will make repairs so dogs cannot jump over the fence.

NYSEG Warning Letter: No NYSEG warnings issued

Next Meeting: Our next Board meeting is tentatively scheduled for July 13, 5:30 PM. We will be in the summer schedule for board meetings unless we have an emergency issue to deal with or some other town related issues.

COMMITTEE REPORTS

PUBLIC WORKS – WATER & HIGHWAY DEPARTMENT

- Public Works Commissioner Kie reported that the water project should be completed by the end of the week and we have spent approximately one million fifty thousand dollars. He stated that we have the materials to connect two more parts, but the plan is to wait until we start getting re-imburement from the State. If we get reimbursement from the State, we will then complete the other two sections in the fall. We are saving that budgeted money as a cushion in case the State does not pay us back and that will be our ban payment for next year. The crew discovered quite a few leaks on the old water main. The water pressure is much better now.
 - Municipal Cleanup Day took place on Saturday May 16, 2020. Social distancing was in effect due to **COVID-19**. Mr. Kie stated that attendance was low this year – probably about 50% less than normal. However, 115 tires were collected.
 - Highway Superintendent Kie stated that the pedestrian walk bridge was cleaned up by the Department of Transportation after the Supervisor brought it to their attention. The Supervisor then commented that the walk bridge is again in need of attention and the fence has been clipped.
 - The Highway Department budget will suffer a projected \$180,000 to \$220,00 shortage because of sales tax loss. Mr. Kie asked the board to authorize him to borrow \$100,000 for the new truck. The truck has already been purchased at a cost of \$105,000. We would not have to make a payment until next year and this would ease up funds. It would be a 1 year callable at approximately 2% interest.
 - Public Works Commissioner Kie asked the Board for authorization to purchase a ten-foot plow at a cost of \$7,900.00
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- **PERSONNEL**
Councilwoman Exley stated there is nothing to report at this time.

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CODE ENFORCEMENT

Code Enforcement Rafferty reported that he has received three requests. Two were for people that want to build a shed on property before the house is built. Ordinance requires a permanent structure before building an accessory structure.

The other resident wants to re-locate a swimming pool from the front yard to the back yard and make the change from an above ground to an in-ground pool.

• **FINANCE**

○ **SUPERVISOR MONTHLY REPORT**

Councilman Morabito made a motion to accept the March and April 2020 Supervisor monthly reports. On a motion by Councilman Morabito seconded by Councilman Gardner. All in favor.

○ **COURT MONTHLY REPORT**

Councilman Morabito made a motion to accept the **March 2020 Monthly Financial Report for the Town Court in the amount of \$36,624.00.** State: \$29,689.00, County: -\$10.00, Town: \$6,742.00, Other: \$203.00. On a motion by Councilman Morabito seconded by Councilwoman Exley. All in favor.

○ **TOWN CLERK MONTHLY REPORT**

Councilman Morabito made a motion to accept the **May 2020 Monthly Financial Report for the Town Clerk in the amount of \$970.50.** On a motion by Councilman Morabito seconded by Councilwoman Exley. All in favor.

○ **ABSTRACTS FOR APPROVAL**

On Motion from Councilman Morabito, seconded by Councilman Burns to approve **abstract #6, dated June 8, 2020** in the amount of **\$533,174.89.** Vote Ayes- 5, Nays-0, Absent-0.

Supervisor Marinaccio voting Aye
Councilman Gardner voting Aye
Councilwoman Exley voting Aye
Councilman Morabito voting Aye
Councilman Burns Aye

Unanimously passed and noted as duly adopted.

Voucher #6 for June 2020 year in the amount of: \$533,174.89.

<u>General Fund</u>	<u>\$52,085.79</u>
<u>Part Town</u>	<u>\$0.00</u>
<u>Highway</u>	<u>\$758,925.22</u>
<u>Fire districts</u>	<u>\$30,800.00</u>
<u>Light Districts</u>	<u>\$2,320.26</u>
<u>Sewer Operating Dist.</u>	<u>\$2,618.84</u>
<u>Water Operating Dist.</u>	<u>\$652.77</u>
<u>Water Project</u>	<u>\$385,772.01</u>

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- **PLANNING**

Planning Board Chairman Wasser stated that the June meeting will be cancelled due to no agenda items.

APPROVAL OF MINUTES

On a motion by Councilman Gardner seconded by Councilman Morabito to approve the **Combined Work Session Regular Meeting Minutes of May 11, 2020**. All in favor. Vote-5 Ayes, Nays-0, Absent-0.

ATTORNEY

Attorney Catalano stated that the **Timber Local Law** is in the drafting process and once prepared will be submitted for board review.

Mr. Catalano stated that we are working on a **Local Law requiring landlords to have a registered agent on file with the town** so if someone is renting out the property we will do annual or bi-annual inspections of the property and we will have the name and contact information for the owner and/or a local agent who can help take care of the property in the event the owner is out of town. Once drafted, it will be submitted to the board members for review.

Mr. Catalano stated that the **Econolodge** issue has been resolved.

Attorney Catalano stated that code court proceedings are on hold due to **COVID-19**.

RESOLUTION 2020 – 9

The following Resolution was offered by Councilman Morabito, who moved its adoption, seconded by Councilman Burns to wit:

BE IT RESOLVED, by the Town Board of the Town of Dickinson, Broome County, New York as follows:

RESOLUTION: AUTHORIZATION TO FINANCE \$100,000.00 FOR THE TRUCK PURCHASE FOR THE HIGHWAY DEPARTMENT.

The question of adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows: All in favor. Vote Ayes –5, Nays – 0, Absent-0.

Supervisor Marinaccio voting Aye
Councilman Gardner voting Aye
Councilwoman Exley voting Aye
Councilman Morabito voting Aye
Councilman Burns voting Aye

All in favor.

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RESOLUTION 2020 – 10

The following Resolution was offered by Councilman Gardner, who moved its adoption, seconded by Councilwoman Exley to wit:

BE IT RESOLVED, by the Town Board of the Town of Dickinson, Broome County, New York as follows:

RESOLUTION: AUTHORIZING PUBLIC WORKS COMMISSIONER KIE TO PURCHASE A PLOW FOR THE HIGHWAY DEPARTMENT.

The question of adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows: All in favor. Vote Ayes –5, Nays – 0, Absent-0.

Supervisor Marinaccio voting Aye
Councilman Gardner voting Aye
Councilwoman Exley voting Aye
Councilman Morabito voting Aye
Councilman Burns voting Aye

All in favor.

PUBLIC COMMENTS

None being heard.

The meeting was adjourned on motion of Councilman Morabito and seconded by Councilwoman Exley at 6:43 PM.

Respectfully submitted,



Susan M. Cerretani
Town Clerk